

DCP 222 Working Group Minutes

Meeting Name	DCP 222 Working Group
Meeting Number	04
Date	29 April 2015
Time	14:00
Venue	Web-Conference

Attendee	Company
Dave Wornell [DW] (Chair)	WPD
Chris Ong [CO]	UKPN
Karl Maryon [KM]	Haven Power
Nisha Doshi [ND]	Ofgem
Steven Inglis [SI]	Northern Powergrid
Katherine Rushton [KR] (Secretariat)	ElectraLink

1 ADMINISTRATION

- 1.1 The revised minutes of the previous meeting were approved without amendment.
- 1.2 The Working Group agreed that they had read and would adhere to the Competition Law Do's Don'ts.
- 1.3 The Working Group reviewed and updated the actions list which acts as Appendix A.
- 1.4 An attendee raised a question as to whether for Action 03/04 it was clarified to National Grid that the change would only apply for generators connected at 11kV and below. Another attendee mentioned that it was unlikely this was relevant as HV and LV generators are connected at 11 kV and below.

2 REVIEW OF THE CONSULTATION DOCUMENT

- 2.1 The DCP 222 Working Group reviewed the suggested amendments to the Consultation Document (Attachment 1) circulated prior to the meeting. The Working Group agreed that it should be transferred into a standard DCUSA Consultation Document.
- 2.2 The Working Group agreed to the following amendments to the Consultation Document:
 - References to a Request for Information (RFI) would be changed to Consultation;
 - The date for the document would be amended to the date of the meeting;
 - The deadline for responses would be 27 May 2015;
 - The text for section 2.6 referring to Option 2 would be deleted because a more appropriate description of Option 2 is given later in section 2;
 - The text for section 2.4 would be deleted in order to not prejudice the responses;
 - A typo for Question 4 for the Consultation Questions would be amended; and
 - An additional question 'Should this change of arrangements apply to only new or existing customers?' would be included.

- 2.3 A copy of the consultation document with all the amendments agreed to in the meeting applied is provided as Attachment 2.

3 NEXT STEPS

- 3.1 The Working Group agreed that the next steps for the progression of the Consultation Document should be:

- The amended Consultation Document should be put in the standard DCUSA Consultation Document template and amended to conform to the standard Consultation style, and the table number for the table in 2.6 should be checked against the DCUSA document, and circulate to Working Group members;

ACTION 04/01: ELECTRALINK

- Review the Consultation Document (Attachment 2) with a deadline of Close of Play on 5 May for comments;

ACTION 04/02: ALL

- The Consultation Document should be issued on 6 May with a deadline of 27 May for comments;

ACTION 04/03: ELECTRALINK

- A meeting should be set up on 1 June to review the consultation responses, with DNOs, National Grid, Suppliers and representatives of Distribution Generators invited to attend.

ACTION 04/04: ELECTRALINK

4 ANY OTHER BUSINESS

- 4.1 There were no items of any other business.

5 AGENDA ITEMS OF THE NEXT MEETING

- 5.1 The Working Group agreed that the items on the agenda for the next meeting would be:

- Review of the Consultation Responses; and
- The impact of this change on each DNO's billing Systems.

6 NEXT MEETING

- 6.1 The next meeting is a webinar scheduled at 14:00 on the 1 June 2015.

7 ATTACHMENTS

Attachment 1 - DCP 222 Draft Consultation Two v0.1

Attachment 2 - DCP 222 Draft Consultation Two v0.2

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
04/01	Put amended Consultation Document in the standard DCUSA Consultation Document template and cross reference the table in section 2.6 in the DCUSA and circulate to Working Group members.	ElectraLink	
04/02	Review the Consultation Document.	All	
04/03	Issue the Consultation Document with a deadline of 27 May for responses.	ElectraLink	
04/04	Arrange a webinar for 2 pm on 1 June.	ElectraLink	
03/02	Invite six DNOs to attend the next DCP 222 Working Group on the 15 May 2015.	Dave Wornell and ElectraLink	Ongoing – the Working Group agreed that this invite should be sent for the next meeting on 1 June.
03/03	Issue an invitation to DCUSA Contract Managers (in particular Supplier representatives) and the National Grid to attend the next DCP 222 Working Group meeting.	ElectraLink	Ongoing – the Working Group agreed that this invite should be sent for the next meeting on 1 June to Suppliers, National Grid and organisations representing Distribution Generators.

CLOSED ACTIONS

Action Ref.	Action	Owner	Update
03/01	Draft an RFI and circulate to the Working Group for comment.	Steven Inglis	Closed.
03/04	Issue a clarification e-mail to National Grid	Dave Wornell	Closed.

